

## If you follow these handy hints and tips you'll be sure to make the most of your self-storage unit.

Perhaps you are moving house or emigrating? You might want to free up some more space in your home or office, or you could be planning a sale of some of the items you've accumulated over the years.

Maybe you need somewhere to store important documents or office equipment, or you own a store and need somewhere to keep surplus or seasonal stock.

Whatever your reasons, if you need more space, then a self-storage unit could be the answer to all your problems. If that sounds like you, then call Fort Locks Self Storage today, 01295 277477.

### Packing Tips

- **Pack everything in boxes** - Do not have loose items. Tape the boxes along the bottom and bottom edges to make them more secure.
- **Label or number your boxes** - keeping an inventory of your items for easy reference.
- **Boxes should be filled to capacity** to avoid them tipping or collapsing – use the bubble wrap to fill gaps. Use smaller boxes for heavy items so that they are easy to lift. Make sure that no sharp edges stick out.
- **Individually wrap crockery**, glasses and fragile items in bubble wrap before packing.
- **Hang clothes in wardrobe boxes** to help them keep their shape. Ensure that they are dry and wrapped.
- **Wrap pictures and mirrors individually** in bubble wrap. Mark them as fragile and stack them on end.
- **Pack books flat** and do not overload the boxes. Pack the top of the box with lighter items.
- **Drain freezers, washing machines and refrigerators prior to storage**. Make sure you store these items with the door wedged open. Empty your vacuum cleaner. Check all appliances to secure unattached parts e.g. glass turntable in microwave.
- **Bicycles and Garden equipment should be cleaned** - wipe metal surfaces with WD40 or similar and drain petrol and diesel from machinery before storing. Take batteries out of lights.
- **Remove legs from tables**, wrap the top in blankets and stand on end, wrapping the legs in paper or bubble wrap. Or lay them on blankets top down with legs pointing up.
- **Disassemble beds**. Stack chairs seat to seat. Pack things in drawers.

### Storage Tips

- **Lay dustsheets** on the floor of the unit for protection of your goods and soft furnishings.
- **Put bulky or heavy items in first**; stand sofas and mattresses on end, leaving an air gap between items and do not stack or lean anything against walls.
- **Maximise available space** by stacking similar sized boxes together, items that you will need frequently should be stored close to the door for easy access.
- **Don't forget!** We have a full range of packaging materials and we will be delighted to help solve your storage problems.

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**Fort Locks Self Storage Limited**  
Lower Cherwell Street  
Banbury  
Oxfordshire  
OX16 5AY

Tel: 01295 277477  
Email: [enquiries@fortlocks-storage.co.uk](mailto:enquiries@fortlocks-storage.co.uk)  
Website: [www.fortlocks-storage.co.uk](http://www.fortlocks-storage.co.uk)  
Twitter: @BanburyStorage  
Facebook: [www.facebook.com/fortlocks](http://www.facebook.com/fortlocks)